



SECTION	ABA
Policy Number	ABA 0009
Policy Name	ABA Technology Lending for Clients and Caretakers
Effective Date	3/24/20
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ABA Technology Lending for Clients and Caretakers

I. Policy Statement

1. MDS may lend technology in an effort to increase parent/guardian participation in client therapy. The following procedure outlines the steps associated with this process.

Procedures

1. All technology for clients and caretakers for telehealth or other use is property of Meaningful Day Services.
 - a. This includes all parts and accessories included with each piece of technology (e.g., chargers, protective cases, etc.)
2. Clients and caretakers are responsible for upkeep of technology while it is in their possession.
3. Clients and caretakers are responsible for keeping technology and accessories charged for the use of telehealth services, if applicable (e.g., ensure tablets and/or wireless headphones are charged that are being used for telehealth sessions)
4. Client and caretakers must inform Meaningful Day Services of any damage accrued while in possession of technology.
5. Technology provided by Meaningful Day Services may only be used by the client or caretaker for the use of telehealth services or accompanying ABA programming or goals.
6. If telehealth sessions are no longer being utilized, technology lent for the sole purpose of telehealth sessions must be returned to Meaningful Day Services at the appointment of the next scheduled session.
 - a. If telehealth technology is not returned within determined time frame, the client or caregiver will be responsible for the cost of the technology not returned.
 - i. Cost will not exceed the original cost of technology given by Meaningful Day Services.